

**CHILTERN DISTRICT COUNCIL  
CABINET – 21 OCTOBER 2014**

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*Background Papers, if any, are specified at the end of the Report*

**FORWARD PLAN**

*Contact Officer: Alan Goodrum (01494 732001)*

**RECOMMENDATIONS**

The Cabinet is asked to note the following draft 28 Day Notice / Forward Plan notices:

- **Cabinet: 16 December (Appendix 1)**
- **Joint Waste Committee for Bucks: 15 January (no items currently)**
- **Joint Committee: 9 December (no items currently)**
- **CDC & WDC Joint Waste Collection Committee: 6 November - (Appendix 2)**
- **Chilterns Crematorium Joint Committee: Next meeting date TBC**

**Relationship to Council Objectives**

*Objective 1: Efficient and Effective Customer Focused Services*

**Implications**

*Key decisions, Best Value implications, Performance Monitoring and advance notice of other issues*

**Financial Implications**

*None*

**Risk Implications**

*The publication of the Forward Plan is a statutory requirement*

**Equalities Implications**

*None*

**Sustainability Implications**

*None*

**Report**

1. The Access to Information Regulation 2012 place a requirement on Councils to publish a notice 28 days before every executive or joint executive meeting detailing all Key Decisions and Private Reports to be considered. The [28 Day Notice / Forward Plan](#) are published on the Council's website.

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2. The Council is required to follow the exception procedure detailed in the Regulations:
  - a. For Private Items and Key Decisions not given 28 clear days' notice – the relevant Overview Chairman / Chairman of the Council must be informed (**Appendix 3**)

*Background Papers: None*

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